

Pre – tenancy application form

Please complete this form to apply for a tenancy. Fill in all details clearly and correctly. Failure to supply full and current details may result in non-acceptance of an application or termination of a tenancy. **Proof of I.D: Driver's License or Passport**

PROPERTY ADDRESS:			
Move Date:		Rent Amount: \$	
First Names:		Surname:	
No. of People to Reside:		Pets:	Smoker: Yes / No
Date of Birth:	Bank Acc. No.		
Home Ph:	Work Ph:	Mob.	
Car Rego.	Driver's License No.		Version:
Email:		Passport No.	
Current Address:			
Period of Occupancy:		Owned / rented / with family	Current Rent: \$
Reason for Leaving:			
Landlord or Agents Name:		Ph:	
Previous Address:			
Period of Occupancy:		Owned / rented / with family	Current Rent: \$
Landlord or Agents Name:		Ph:	
Occupation:		Income: \$	
Name of Employer:		Ph:	
Period of Employment:		Student: Yes / No	Beneficiary: Yes / No
Institution & Course:		Welfare No:	
Emergency Contact / Next of Kin:			
Relationship:		Ph:	
Address:			

This form collects personal information about you. All unsuccessful application forms will be destroyed. Successful application forms will be retained by In Property Ltd MREINZ and/or the landlord. You have the right to see and if necessary correct information held. If you enter into a Tenancy Agreement and fail to comply with the terms of that agreement information will sent to a credit bureau or tenant default database.

I/We authorise In Property Ltd to make independent checks of the information provided in this application including checks with people named as referees and any other credit bureau or tenant database.

I/We appoint In Property Ltd as my/our agent and on signing of an agreement to rent the above property agree to pay a fee of one week rent plus GST

I/We understand that any deposit paid is non-refundable.

Signed: _____

Date: _____

Advance Rent:	\$
Bond:	\$
Fee + GST:	\$
Total Move in Cost:	\$
Less Deposit	\$
Balance to pay:	\$